

Knowledgebase > Web Hosting > How to Upload files to your Web Account

## How to Upload files to your Web Account

Brad Coudriet - 2024-04-15 - Web Hosting

If you have already created a website and are looking to upload your files, this how-to will step you through the process of connecting and where to upload your files. If you do not have an account yet, you can get one at <a href="http://request.cad.rit.edu">http://request.cad.rit.edu</a>

## You will need the following information before continuing

- Hostname: cad.rit.edu
- Username: Either your RIT Username for a Personal Web account or the Group Account username
- Connect Using / Server Type: SFTP
- Password: Either your RIT Password or the Password of the Group Web account
- Port: 22

## Question

## Where do I get this information?

For group web account you get this connection information by going to <a href="http://request.cad.rit.edu">http://request.cad.rit.edu</a> and clicking on "Group Web Accounts" A list of your group web accounts will show up and you can click 'Manage' to see all the needed information.

Step-by-step guide for connecting: Mac OSX

If you do not already have to Fetch installed on your Mac, you can download it <u>here</u>. RIT also provides an educational license that is free to the RIT community and can be found <u>here</u>.

- 1. Launch Fetch, and enter the information using the corresponding fields above.
- 2. Hit Connect, and you should now see your files on the server.

Back Path Recent	New Connection	Delete C
Name	Hostname: Username: Connect using: SFTP Password: Add to keychain Cancel Connect	
	Not Connected.	

Step-by-step guide for connecting: Windows

If you do not already have FileZilla installed on your PC, you can download it from <u>here</u>. FileZilla is a free and open-source program.

- Quick Connect Setup FileZilla's Quickconnect allows you to quickly connect to a server, but the login information is not saved and will need to be entered again the next time the program is opened.
  - 1. Once FileZilla is open, type the information using the corresponding fields above.
  - 2. Now click the Quickconnect button. You should now see your files on the server.
- 2. **Permanent Setup** These steps will save your login information in FileZilla, so you can easily and quickly connect to the server any time you run the program.
  - 1. Once FileZilla is open, click on the File menu and choose Site Manager.
  - 2. Click on the New Site button in the new window that opens
  - 3. Name the new site cad, and then enter the following information in the corresponding fields
    - 1. Host:<u>cad.rit.edu</u>
    - 2. **Port:** 22
    - 3. Server type: SFTP SSH File Transfer Protocol
    - 4. Logon type: Normal
    - 5. Username: Username from above
    - 6. Password: Password from above
  - 4. Click on OK

5. Now click on the down arrow beside the Site Manager button (directly under the File menu), and choose cad. You will connect automatically to the server.

Quick Connect

🐮 start 🛛 🛃 Hich

😂 · 🔝 b. b. (	2 🖸 💁 🖾 🖉 🛤 😫	• EE 00 /	ñ						
Hosts	Usemanei	Pass	word:	Porti	Quickconnect •				
							1		
	1						2		
Local ste: 1		✓ Re	mote site:				~		
B B A: B B C: B C: B C:									
Flerane /	Filesize Filetype	Les F	lename /	Filesize Filetype	Last modified Pr	ermissions	Owner/G		
l∰A: ≪Ci @D:	316-3nch Plopp Local Disk CD Drive			<not connect<="" td=""><td>ted to any server&gt;</td><td></td><td></td><td></td><td></td></not>	ted to any server>				
<		> <					>		
3 directories		Em	pty directory.				-		
Server/Local file	Direction Remote	file		Size Priority	Status		100		
Queued files   Faled	ransfers Successful transfe	HS	10103100120		A	ar anothe			
Queued Nes Faied	Me24a	MS		1002-07-07-7-7-7	Quiru Contra de la contra d Contra de la contra d	n: empty (2019) 🐉 10:	Pe	ermanent	Seti
Queued likes Failed	file2da	MS		11112112101210121010	Queu Constantino de Constantino Constantino de Constantino de Constantino de Constantino de Constantino de Constanti	r: empty Sta <b>rd, 35</b> : 10:	Pe	ermanent	Seti
Queved likes Failed	Fields	MS		(1)	Çunu	n: empty (2) (9) (8) 10	Pe	ermanent	Seti
Queved likes Faird 1	ranshers Successful dranshe His2da r Server Bookinarks Help	MS			Queu La constante de la constante de	e: empty 2010 3: 10:	Pe	ermanent :	Seti
Currend Mars Paind 1 Start Ca Start Ca Star	r Server Bookmarks Help 2 2 9 0 20 10 10 R	+ III 00 /	n		Queu Internetional 🔏	s: empty දුවාම ලී 10 	Pe	ermanent :	Seti
Queved likes Faird 1	r Server Bookmarks Help 2 3 0, 3 20 20 R 1	+ ≣≣ ⊕⊕ j Pass	n word:	Porti	Queu	s: empty 2010 35 10:	Pe	ermanent :	Seti
Queved likes Paint Paint	randrets Sociedariu Handre FileZola v Server Bookmarks Help 2 2 0, 3 20 ℝ 1 Username:	4 11 00 /	n ment	Poti	Queus A	t: empty 200 3 10:	Pe	ermanent :	Setu
Queved likes Paled I Start Q File Start Q File Edit View Transfe Dr. D.	randrets Sociedad d'andré File2da y Server Bookmarks Help 2 2 0, 3 20 ℝ 1	HS	n word:	Poti	Queu A	1: empty 会) 9 多 10	Pe	ermanent :	Seti
Queved likes Paint	ranshers Sockeards Help Pin2da Server Bookeards Help 2 2 0, 20 20 R ₹ Username:	HS	n word:	Poti	Queu A	1: empty 会) 9 多 10	Pe	ermanent :	Setu
Queved likes Paint Paint	ranshers Sockeanis Help Pin2da Server Bookeanis Help 2 2 0, 20 20 R ₹ Username:	+ 11 00 /	Ps word:	Poti	Queu Quedcorrect •	1: empty (2) (2) (2) (3) (10) (2) (3) (3) (3) (3) (3) (3) (3) (3) (3) (3	Pe	ermanent :	Setu
Queved likes Paint (2)	v Server Bookmarks Help 2 2 9 0 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	+ EE co /	n word:	Poti	Queu A	: empty 왕 왕 왕 동 10 (1)	Pe	ermanent :	Set
Queved Mes Pated Stant Q Stant Q File 2014 File Edt. View Transfe Total Stant I Local stant I Stant View Transfe My Computer Stant C Stant C Filerame J	r Server Bookmarks Help 2 2 0, 0 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	+ EE 00 /	n word:	Porti	Queu Queu Quedconnect •	n: empty	Pe	ermanent :	Setu
Queved likes Fairol	Piłszie Piesze Fletype SW-ach Piop.	+ EE 00 / Pess	mote site:	Porti	Queu Quedcoment • Last modified P	emissions	Pe	ermanent :	Setu
Queved likes Paint Queved likes Paint Queved likes Paint Queved likes Paint Paint Paint Paint Paint Queved likes Queved l	Pleste Pletype Pleste Pletype Stylechology	+ E 00 / Pess	nord:	Porti Porti	Queur	ermissions	Pe	ermanent	Setu
Queved likes Paint	V Server Bookmarks Help V Server Bookmarks Help V Server Bookmarks Help V Server Bookmarks Help V Servaries V Server Bookmarks Help V Server Bookmark	+ E 00 / Pass	n more:	Porti Porti Plesize Filetype	Queue Quidconnent • Quidconnent • Last modified Pr ted to any server>	ermissions	Pe	ermanent	Setu
Queved likes Paint	V Server Bookmarks Help V Ser	+ III ee ; Pass	n more ster	Porti Porti Filesize Filetype <tick connect<="" td=""><td>Queu Quidiconnet</td><td>ermissions</td><td>Pe</td><td>ermanent</td><td>Setu</td></tick>	Queu Quidiconnet	ermissions	Pe	ermanent	Setu
Queved Mes Paint Queved Mes Paint Queved Mes Pic Start Queved Mes Pic Edx Vew Transfe Queved Mes I Local ster I Local ster I Local ster I Local ster I Fierane Queved Queved Mes Queved	V Server Bookmarks Help V Ser	+ III and particular for the second s	Pi moto stor	Porti Porti Filesize Filetype <skit connect<="" td=""><td>Queu Quediconnent • Quediconnent • Lect modified Pri ted to any server&gt;</td><td>ermissions</td><td>Pe</td><td>ermanent</td><td>Setu</td></skit>	Queu Quediconnent • Quediconnent • Lect modified Pri ted to any server>	ermissions	Pe	ermanent	Setu
Queued Mes Paint Q	V Server Bookmarks Help V Ser	+ III 00 F	The second secon	Porti	Queue	ermissions (	Pe	ermanent	Setı

Queue: empty