How to make a Kronos Barcode

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Making a barcode for the Kronos Time Clock allows you to punch in/out without having to remember your badge number.

1. Find out the badge number for the position you wish to make a barcode for. You can login to https://fastapps.rit.edu/kronosTimecard/login to find out your badge number.

2. Next, go to a website where you can generate Code 39 barcodes. Such as: https://barcode.tec-it.com/en/Code39

3. Enter your 7 digit badge number with two leading zeros and a trailing zero. **00xxxxxxx0**

4. Change the output format to PNG

1. Click the close button to hide the settings window (if using barcode.tec-it.com) and download.

2. If on mac print out as 50%, if on pc insert into word doc or similar and print out.

3. Attach to your card with tape

1. When swiping, have the barcode facing the wall