

Device Naming Policy

Robert R Henderson - 2026-05-18 - [Public](#)

Summary

Starting October 2024, CAD Tech has put in place a device naming device scheme that will provide consistent naming across all devices and departments with-in CAD.

Information pertaining to our decisions is listed below.

Character Codes

Operating System

Operating System OS Character Code Notes

Windows	WIN	
macOS	MAC	
tvOS	TOS	
iPadOS	IOS	
Linux	LNK	Linux clients only. Should not happen as we do not support Linux on client devices. Please talk to engineering if this ever comes up.

Departments

Department Name Department 4 Character Code Notes

Dean's Office	DEAN	
Student Services	STUS	
Operations	OPER	CAD Tech currently falls under here.
School of Design	SODD	
School of Art	SOAD	
School of Photography	SPAS	
School of Film and Animation	SOFA	
IPI	IPID	
Loaners	LOAN	

Buildings

Building Name	Building 3 Character Code	Notes
James E. Booth Hall	BOO	
Frank E. Gannett Hall	GAN	
MAGIC Center	MSS	CAD only supports 2010, 3170, and stop motion rooms

End Point Device Naming

Note: All end points will end up in the endpoints.rit.edu domain.

Faculty and Staff Devices

Faculty and staff devices will have the following convention:

CAD-<DEPT>-<OS>-##

Notes:

- DEPT: Reference table below for the 4 character code
- OS: Reference table above under Operating System Code
- ##: Sequential computer number for that department

Examples:

- CAD-DEAN-WIN-00
- CAD-OPER-MAC-06

Labs

Labs will receive the following convention:

<BLG>-<ROOMNUM>-<OS>-##

Notes:

- BLG: Reference table above for buildings
- ROOMNUM: This is the actual room number the device is in
- OS: Reference table above under Operating System Code
- ##: Sequential computer number for that department

Examples:

- BOO-1303-MAC-00
- GAN-A150-WIN-04

Cage Device Checkout

These are devices that are checked out of either the CAD, SOFA, or SPAS cages. Mainly this will be laptops and

iPads.

<BLG>-<DEPT>cg-<OS>-##

Notes:

- BLG: Reference table above for buildings
- DEPT: Reference table below for the 4 character code
- OS: Reference table above under Operating System Code
- ##: Sequential computer number for that device naming

Examples:

- GAN-SPASCG-MAC-00
- GAN-SOFACG-MAC-04

Student Worker Devices

These are devices used by student workers for various departments

<CAD>-<ROOM>-<OS>-S#

Notes:

- ROOMNUM: This is the actual room number the device is in
- OS: Reference table above under Operating System Code
- ##: Sequential computer number for that department

Examples:

- CAD-1246-MAC-S1

Apple TVs

<BLG>-<ROOMNUM>-TOS-##

Notes:

- BLG: Reference table above for buildings
- ROOMNUM: This is the actual room number the device is in or number associated with a hallway
- ##: Sequential computer number for that device naming

Examples:

- BOO-1275-TOS-01